



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]

Camp Office, Motihari – 845 401, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in

F. No.: 1-1/MGCUB/GA/2016/4033

Dated: 17th September 2019

OFFICE ORDER

1. In view of acute paucity of space and other related infrastructure in the existing temporary campus of the University at Zila School premises, the University plans to shift some of its Schools/Teaching Departments to a new building (*Near Pt. Ugam Pandey College, Baluatal, Motihari*) being hired by the University on rent basis.
2. The Teaching Departments/Schools to be shifted to the said new building are as under:
 - i. Department of Educational Studies – *Ground Floor*;
 - ii. Department of Commerce – *First Floor*;
 - iii. Department of Management Sciences – *Second Floor*;
 - iv. Department of Library Sciences – *Third Floor*; and
 - v. Department of Media Studies – *Fourth Floor*.
3. The concerned Deans and Heads of the aforesaid Schools/Departments are requested to visit the said new building and make necessary arrangements with regard to running their academic, administrative activities etc. in the said new building at the earliest, in consultation with Prof. Anil Kumar Rai, Pro-Vice-Chancellor and Dr Shirish Mishra, Head, Department of Commerce & Procurement Officer.
4. This is issued with the approval of the Competent Authority.

Mishra
17-09-19
(DR PADMAKAR MISHRA)

OSD Administration

MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near OP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)



Copy of the above forwarded to following for information and necessary action please:

1. Individual Concerned
2. The Pro-Vice-Chancellor, MGCUB
3. The OSD Finance, MGCUB
4. The Procurement Officer
5. All the Deans of different Schools, MGCUB
6. All the Heads of different Departments, MGCUB
7. Deputy Registrar, MGCUB
8. Public Relations Officer, MGCUB
9. System Analyst – *for uploading the same on University Website*
10. Section Officer, MGCUB, TempCamp
11. Private Secretary to Vice-Chancellor, MGCUB – *for kind information of the Hon'ble VC please.*
12. Guard File

Hooda
17/09/2019
(DINESH HOODA)

Section Officer

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