



# MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in | Website: www.mgcub.ac.in

F. No.: 2-1/MGCUB/GA/2017/4958

Dated: 23<sup>rd</sup> September 2020

## OFFICE ORDER

1. In order to **prepare & finalize a comprehensive Standard Operating Procedure (SoP)** for smooth and safe Conduct of **Entrance Examinations** to be conducted by the University for taking **admission in various M.Phil. and Ph.D. Programmes of Study** during the Academic Session 2020-21 at various Examination Centres with precautions to be taken in view of COVID-19 pandemic, in accordance with the Guidelines/SoP issued by the Ministry of Education (*erstwhile Ministry of Human Resource Development*) vide Office Memorandum No.F.16-16/2020-U1A dated 6<sup>th</sup> July 2020 and duly forwarded by the UGC, New Delhi vide its D.O. No.F.1-1/2020/(Secy) dated 8<sup>th</sup> July 2020, amended from time to time, the Competent Authority has been pleased to constitute a Committee comprising following members:
  - i. Prof. Anand Prakash, Coordinator, IQAC ..... **Chairman**;
  - ii. Prof. Asheesh Srivastava, Dean, School of Education;
  - iii. Prof. Sunil Kumar Srivastava, Controller of Examinations (I/C);
  - iv. Prof. Sunil Mahawar, Head, Department of Gandhian and Peace Studies;
  - v. Prof. Shahana Majumder, Head, Department of Botany;
  - vi. Prof. Rafique Ul Islam, Provost; and
  - vii. Prof. Santosh Kumar Tripathi, Professor in Physics ..... **Member Secretary**
2. The aforesaid Committee is required to submit a set of recommendations in this regard to the office of the undersigned **within 07 days** from the date of issue of this Office Order, for final consideration and approval of the Competent Authority.
3. This is issued with the approval of the Competent Authority.

[DR PADMAKAR MISHRA]

OSD (Administration)  
MAHATMA GANDHI CENTRAL UNIVERSITY  
Campus Office, Near OP Thana  
Raghenastapur, Motihari - 845 401  
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to following for information and necessary action please:

1. Individual Concerned
2. The Pro-Vice-Chancellor, MGCU
3. The OSD (Finance)/Campus Directors/DSW/Proctor/Provost, MGCU
4. All the Deans of various School/Heads of various Teaching Departments, MGCU – for inputs, if any to the Committee.
5. Deputy Registrars, MGCU
6. Section Officers/PRO, MGCU
7. System Analyst, MGCU – for uploading the same on University Website
8. Private Secretary to Vice-Chancellor, MGCU – for kind information of the Hon'ble VC please.
9. Guard File

[DINESH HOODA]

Section Officer  
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