



MAHATMA GANDHI CENTRAL UNIVERSITY

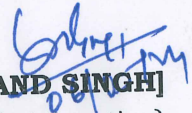
[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 6th May 2024

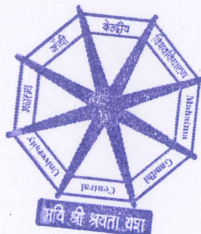
OFFICE ORDER

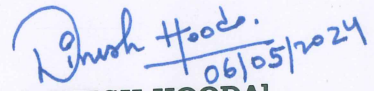
1. It is hereby notified for information of all concerned that almost all required modules of Samarth E-Gov Suite have been activated and are ready to use.
2. In view of the above, the Competent Authority has directed that all letters/requests/files are to be processed through respective modules of Samarth E-Gov Suite only. The letters/correspondences/files processed through physical form (i.e. **apart from Samarth E-Gov Suite**) shall not be entertained at all in any circumstances **w.e.f. 13.05.2024**.
3. In case of any technical support; Dr Sunil Kumar Singh, Nodal Officer, Samarth E-Gov Suite may be contacted through mail on e-mail id samarthoffice@mgcub.ac.in.
4. This issues with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above is forwarded to the following for information and necessary action please:

1. The OSD (Finance)/CoE/DSW/Provost/Proctor/Director, RDC/Director(Academic Affairs)/ Librarian/Coordinator, IQAC; MGCU
2. All Deans of different School and all Heads of various Teaching Departments, MGCU.
3. All Faculty and Non-Faculty Members, MGCU through University website.
4. The Nodal Officer, Samarth E-Gov Suite, MGCU
5. The Section officer (Admin)/Section Officer (Academic)/PRO/Hindi Officer/All Assistants/UDC, MGCU
6. University Website I/c, MGCU--- with the request to upload the same on university website for information of all concerned.
7. PS to VC, MGCU
8. OSD to the Vice-Chancellor, MGCUB - for kind information of the Hon'ble Vice-Chancellor please.




[DINESH HOODA]
Section Officer (Admin)