

**MAHATMA GANDHI CENTRAL UNIVERSITY**

*(Established by an Act of Parliament)*

**Application Form for Professor and Associate Professor**

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| **Post applied for :**  **Name of the Department :**  **Name of the School :**  **If applying for more than one post, give details :** | | | | | | | | | | | | | | | |
| **(For office use only)**  **Eligible:** ………………………………………………………….. (Yes / No)  If not Eligible, reason thereof: ………………………………………………………………………………..  ……………………………………………………………………………………………………………………………..  **(Signatures of Screening Committee Members)** | | | | | | | | | | | | | *Paste your recent passport size photograph here and sign across the photo so that part of signature should be on form* | | |
| **Details of Fee Payment** *(Demand Draft of* ***Rs.1000/- only for General and OBC category*** *candidates in favour of Mahatma Gandhi Central University Bihar (MGCUB) payable at Motihari, District – East Champaran, Bihar. The* ***SC/ST/PWD/Female candidates are exempted*** *from paying the application fees)* | | | | | | | | | | | | | | | |
| **Draft Number** | | **Date of Issue** | | **Amount** | | **Name of the Bank and Issuing Branch** | | | | | **Name of the Bank on which Drawn** | | | | |
|  | |  | |  | |  | | | | |  | | | | |
| **1** | **Name**  **(In Capital Letters)** | | **First Name** | | | | | **Middle Name** | | | | **Surname** | | | |
|  | | | | |  | | | |  | | | |
| **2** | **Date of birth** | | **Day** | | | **Month** | **Year** | **Age as on last date of advertisement** | | | | **Years** | | **Months** | |
|  | | |  |  |  | |  | |
| **3** | **Place of birth** | | ***City/Village*** | | | | | ***State*** | | | | ***Country*** | | | |
|  | | | | |  | | | |  | | | |
| **4** | **Mother's Name** | |  | | | | | | | | | | | | |
| **5** | **Father's Name** | |  | | | | | | | | | | | | |
| **6** | **Address** | | **Correspondence** | | | | | | **Permanent** | | | | | | |
| C/o  **City:**  **District:**  **State:**  **Pin Code:**  **Mobile:**  **Email:** | | | | | | C/o  **City:**  **District:**  **State:**  **Pin Code:**  **Mobile:**  **Email:** | | | | | | |
| **7** | **Nationality** | |  | | | | | | | | | | | | |
| **8** | **Sex** | | Male/ Female/Transgender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | |
| **9** | **Community/ Category**  **(Please strike out whichever options are not applicable)** | | | | SC/ST/OBC/Other categories give details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Sl. No. of proof enclosed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| **10** | **Marital status** | | | | Married/Unmarried/Divorced: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  If married, name of spouse \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| **11** | **If differently abled, indicate the relevant particulars** | | | | | | | **Yes/ No** | | **Percentage of disability** | | | | | **Sl. No. of proof of enclosure** |
| a. Blindness or low vision: | | | | | | | |  | |  | | | | |  |
| b. Hearing impairment: | | | | | | | |  | |  | | | | |  |
| c. Locomotor disability or cerebral palsy (includes all cases of Orthopedically handicapped) | | | | | | | |  | |  | | | | |  |

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| **12. Educational Qualifications** *(Attach additional pages, if required)* | | | | | | | | | | | | | | | | |
|  | | **Name of course** | **Name of the Board/ University** | **Year passed** | | **Division** | | **CGPA**  **(if grading is applicable)** | | | **% of Marks (pl. indicate equivalent to CGPA also)** | | **Subjects studied** | | **Sl. No. of proof of enclosure** | |
| *(a)* | *(b)* | *(c)* | | *(d)* | | *(e)* | | | *(f)* | | *(g)* | | *(h)* | |
| *10th Class / equivalent* | |  |  |  | |  | |  | | |  | |  | |  | |
| *10+2/Higher Secondary/ equivalent* | |  |  |  | |  | |  | | |  | |  | |  | |
| *Bachelor's degree* | |  |  |  | |  | |  | | |  | |  | |  | |
| *Master's degree* | |  |  |  | |  | |  | | |  | |  | |  | |
| *M. Phil.* | |  |  |  | | Title: | | | | | | | | |  | |
| *Ph. D./D.Phil.* | | **Date of Award:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |  | | Title: | | | | | | | | |  | |
| *JRF/NET/SLET/SET for lectureship, if any* | | | **Subject** | | | | | | **Roll No.** | | | | | **Year** | **Sl. No. of Proof of enclosure** | |
|  | | | | | |  | | | | |  |  | |
| *Any other exams passed* | | |  | | | | | |  | | | | |  |  | |
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| **13. Chronological list of Experience** *(starting from current position/ employment)* | | | | | | | | | | | | | | | | | |
| **Designation** | **Scale of pay & present Basic & AGP** | | **Name & address of employer** | | **Period of Experience** | | | | | | | **Nature of work/ duties** | | | | **Sl. No. of proof of enclosure** | |
| **From** | | **To** | | | **No. of Years/ Months (As on date of advertisement)** | |
| *(a)* | *(b)* | | *(c)* | | *(d)* | | *(e)* | | | *(f)* | | *(g)* | | | | *(h)* | |
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\* *(Add separate sheet if required, to be annexed at relevant Sl. No.)*

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| **14. Nature of Experience** | | | |
|  | **No. of Years** | **No. of Months** | **Sl. No. of proof of enclosure** |
| 1. **Teaching** | | | |
| i) Under-Graduate level |  |  |  |
| ii) Post-Graduate level |  |  |  |
| 1. **Post-Doctoral experience** |  |  |  |
| 1. **Other experience, if any** |  |  |  |
| **Total Experience** |  |  |  |

\* *(Add separate sheet if required, to be annexed at relevant Sl. No.)*

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| **15. Details of Post-Doctoral Experience** | | | | | |
| **Agency** | **Host Institution** | **From** | **To** | **Duration** | **Sl. No. of proof of enclosure** |
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|  |  |  |  |  |  |
| Total experience: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Years \_\_\_\_\_\_\_\_\_\_\_\_Months | | | | | |

\* *(Add separate sheet if required, to be annexed at relevant Sl. No.)*

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| **16. Academic Distinctions** | | |
| **Name of the Academic Course/ Body** | **Academic distinction obtained** | **Sl. No. of proof of enclosure** |
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\* *(Add separate sheet if required, to be annexed at relevant Sl. No.)*

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| **17. Names and complete postal addresses of 3 Referees**    ***(The referee should be the last employers of the candidate or any other person having know-how of candidate's experience/ knowledge and should not be related to the applicant)*** | | | |
|  | **Referee - 1** | **Referee - 2** | **Referee - 3** |
| **Name &**  **Complete postal address:** |  |  |  |
| **Email:** |  |  |  |
| **Phone (Landline) with STD code:** |  |  |  |
| **Mobile:** |  |  |  |
| **Fax:** |  |  |  |

**18. CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

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| --- | --- | --- | --- | --- |
| **Category** | **Nature of Activity** | **Actual hours**  **spent per**  **academic year** | **API Score**  **(Actual hours spent per academic year divided by 10)** | **Sl. No. of proof of enclosure** |
| **(a)**  **Student related co-curricular, extension and field based activities** | | | | |
| (i) | Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) |  |  |  |
| (ii) | Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) |  |  |  |
| (iii) | Extension and dissemination activities (public/popular lectures/talks/seminars etc.) |  |  |  |
| **(b) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities** | | | | |
| (i) | Administrative responsibility (including as Dean/ Principal/Chairperson/Convener/Teacher-in-charge/ similar other duties that require regular office hrs for its discharge) |  |  |  |
| (ii) | Participation in Board of Studies, Academic and Administrative Committees |  |  |  |
| **(c)** | **Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, dissemination and general articles and any other contribution)** |  |  |  |

**19. CATEGORY III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

1. **(i) Published Papers in Refereed Journals**

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| **Sl. No.** | **Title with Page Nos.** | **Journal** | **ISSN No.** | **Impact factor** | **Whether Peer reviewed** | **No. of co-authors** | **Whether you are the first or corresponding author** | **API Score** | **Sl. No. of proof of enclosure** |
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**(A) (ii) Published Papers in Other Reputed Journals**

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| **Sl. No.** | **Title with Page Nos.** | **Journal** | **ISSN No.** | **Impact factor** | **Whether Peer reviewed** | **No. of co-authors** | **Whether you are the first or corresponding author** | **API Score** | **Sl. No. of proof of enclosure** |
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**(B) Publications other than Journal articles (books, chapters in books etc.)**

**(i) Text/Reference Books published by International Publishers, with ISBN number**

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| **Sl. No.** | **Title with Page Nos.** | **Book Title, editor & publisher** | **ISBN No.** | **Whether Peer reviewed** | **No. of co-authors** | **Whether you are the first or corresponding author** | **API Score** | **Sl. No. of proof of enclosure** |
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**(B) (ii) Subject Books published by National level publishers, with ISBN/ISSN number or State/Central Government Publications**

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| **Sl. No.** | **Title with Page Nos.** | **Details of Conference Publication** | **ISBN No.** | **No. of co-authors** | **Whether you are the first author** | **API Score** | **Sl. No. of proof of enclosure** |
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**(B) (iii) Subject Books published by other local publishers, with ISBN number**

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| **Sl. No.** | **Title with Page Nos.** | **Type of Book & Authorship** | **Publisher & ISBN No.** | **Whether Peer reviewed** | **No. of co-authors** | **Whether you are the first author** | **API Score** | **Sl. No. of proof of enclosure** |
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**(B) (iv) Chapters in Books, published by National and International level publishers, with ISBN number**

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| **Sl. No.** | **Title with Page Nos.** | **Type of Book & Authorship** | **Publisher & ISBN No.** | **Whether Peer reviewed** | **No. of co-authors** | **Whether you are the first author** | **API Score** | **Sl. No. of proof of enclosure** |
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**(C) Ongoing and Completed Research Projects and Consultancies:**

**(C) (i & ii) Ongoing Projects/Consultancies**

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| **Sl. No.** | **Title** | **Agency** | **Period** | **Grant/Amount Mobilized (Rs. Lakh)** | **API Score** | **Sl. No. of proof of enclosure** |
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**(C) (iii) Project Outcome/Outputs**

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| **Sl. No.** | **Whether policy document/ patent/technology transfer/product/process** | **Title** | **Agency** | **Whether International/ National/Central Government/State Govt./Local bodies** | **API Score** | **Sl. No. of proof of enclosure** |
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**(D) Research Guidance:**

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| **Sl. No.** | **Number Enrolled** | **Thesis Submitted** | **Degree Awarded** | **API Score** | **Sl. No. of proof of enclosure** |
| M.Phil. or equivalent |  |  |  |  |  |
| Ph.D. or equivalent |  |  |  |  |  |

**(E) (i) Fellowships/Awards from Academic Bodies/Associations**

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| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the Award** | **Academic body/Association** | **Whether International/National/State/**  **University level** | **API Score** | **Sl. No. of proof of enclosure** |
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**(E) (ii) Invited Lectures/Papers**

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| **Sl. No.** | **Title of Lecture/ Academic Session** | **Title of Conference/ Seminar etc.** | **Organized by** | **Whether International/National/State/University level** | **API Score** | **Sl. No. of proof of enclosure** |
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**(F) Development of e-learning delivery process/material**

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| **Sl. No.** | **Title of Module** | **Recognized by/Submitted at/Delivered at** | **API Score** | **Sl. No. of proof of enclosure** |
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20. Whether Editor or Member of Editorial Board of any Referred Journal (please furnish details):

……………………………………………………………………………………………………………………………………………………………....

21. Have you ever been punished during your studies at College/University? (Yes/No) :

22. Have you ever been punished during your service or convicted by a court of law? (Yes/No) :

23. Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? (Yes/No) :

24. Do you have any case pending against you in any court of law? (Yes/No) :

25. Experience of Administrative work, if any (please furnish details) :

|  |  |  |
| --- | --- | --- |
| **Capacity** | **Nature of work** | **Duration in years** |
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**26. Any other information/qualification relevant to the post applied for:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Brief statement on your philosophy about teaching:­­­­­­­­­­­­­­­­­­­­­­­­­­**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **28. Declaration** |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ son/daughter of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected before or after the Selection Committee and Executive Council Meetings, my candidature/appointment may be cancelled by the University.    I have never been convicted or contemplated for any unlawful activity.  Signature of the Applicant  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \*Name as signed (in BLOCK LETTER)  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *\*Application not signed by the candidate is liable to be rejected* |

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| --- |
| **29. Endorsement by the EMPLOYER** (for In-Service Applicants) |
| 1. In case of in-service candidates in Government/Semi-Government organizations/Public Sector Undertakings/ Autonomous Organizations, the endorsement form must be signed by the employer. 2. In case of in-service candidates from Private Sector, acceptance of resignation and relieving letter from the employer must be submitted at the time of joining.   **Forwarded to the OSD (Administration), Mahatma Gandhi Central University, Motihari, District – East Champaran, Bihar (INDIA).**  The applicant Dr/Mr./Mrs/Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ who has submitted this application for the post of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Mahatma Gandhi Central University, has been in employment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in a temporary/contract/permanent capacity with effect from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Scale of Pay of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. He/She is drawing a basic pay of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. His/Her next increment is due on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Further, it is certified that no disciplinary/vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by the Mahatma Gandhi Central University, and in the event of selection, he/she will be relieved to join Mahatma Gandhi Central University, as per rules.  **Signature of the forwarding officer**  Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Place:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**30. Please tick the enclosures attached**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.** | **Check List** | **Sl. No. of enclosure** | **No. of Sheets** |
|  | Matric/Secondary/High School (10th Class) Marks Sheet |  |  |
|  | Matric/Secondary/High School (10th Class) Certificate |  |  |
|  | Sr. Secondary/Intermediate (12th Class) Marks Sheet |  |  |
|  | Sr. Secondary/Intermediate (12th Class) High School Certificate |  |  |
|  | Bachelor's Degree Final Year Marks Sheet |  |  |
|  | Bachelors' Degree |  |  |
|  | Master's Degree Final Year Marks Sheet |  |  |
|  | Master's Degree |  |  |
|  | M. Phil. Degree Mark Sheet |  |  |
|  | M. Phil. Degree |  |  |
|  | Ph.D./D.Phil. Degree |  |  |
|  | D.Litt., D.Sc., L.L.D. Degree |  |  |
|  | JRF/NET/SET/SLET Certificate |  |  |
|  | Caste Certificate issued by the Competent Authority |  |  |
|  | Experience Certificate(s) from previous employer(s) |  |  |
|  | Endorsement from the present employer |  |  |
|  | DD for the application fees (in original) |  |  |
|  | Any other |  |  |

Total number of sheets enclosed \_\_\_\_\_\_\_\_\_ (please give sequential number to each sheet and signature with date).