



MAHATMA GANDHI CENTRAL UNIVERSITY BIHAR

[Established by an Act of Parliament]

Temporary Campus (TempCamp), Zila School Campus, Motihari - 845 401, District - East Champaran, Bihar

Email: recruitment@mgcub.ac.in & osdadmin@mgcub.ac.in

EMPLOYMENT NOTICE No.: 001/2017

Dated: 6th June, 2017

ADVERTISEMENT FOR RECRUITMENT TO VARIOUS TEACHING POSITIONS

The Mahatma Gandhi Central University is a new Central University established by an Act of Parliament which became functional w.e.f. 3rd February 2016.

The University is looking for qualified, accomplished and committed faculty members who believe in institution-building and have a passion for academic excellence through teaching and quality research. Applications in the prescribed format are invited from eligible and suitable Indian Nationals for filling-up of teaching positions at the level of Professor and Associate Professor - in various disciplines on regular/re-employment after superannuation basis. The **Last Date for submission of applications** complete in all respects is **27th June 2017**.

Brief details of these vacant teaching positions at the level of Professor and Associate Professor are as under:

Sl.	Name of the School	Name of the Department	Vacancies	
			Professor	Associate Professor
1.	Life Sciences	Biotech	UR - 1	UR - 2
2.		Botany	UR - 1	UR - 2
3.		Zoology	UR - 1	-
4.	Commerce & Management Sciences	Commerce	UR - 1	SC - 1 & UR - 1
5.		Management Sciences	UR - 1	UR - 1
6.	Computer Sciences & Information Technology	Computer Science & Information Technology	UR - 1	UR - 1
7.	Mathematics & Statistical Sciences	Mathematics	SC - 1	UR - 1 & ST - 1
8.	Social Sciences	Economics & Planning	UR - 1	SC - 1 & UR - 1
9.		Interventional Development & Social Work	-	UR - 2
10.		Political Science & International Relations	UR - 1	UR - 1 & SC - 1
11.		Sociology & Social Anthropology	UR - 1	UR - 2
12.	Physical & Material Sciences	Chemistry	UR - 1	-
13.		Physics	UR - 1	-
14.	Humanities & Languages	English	ST - 1	SC - 1 & UR - 1
15.		Hindi	SC - 1	-
TOTAL			14 (ST - 1, SC - 2 & UR - 11)	20 (ST - 1, SC - 4 & UR - 15)

[Abbreviations: ST - Scheduled Tribe; SC - Scheduled Caste & UR - Unreserved]

NOTE: Out of the above 14 posts of Professor and 20 posts of Associate Professor, 01 post at the level of Professor and Associate Professor each shall be reserved for Persons with Disabilities.

- ❖ **Last Date of receipt of applications: 27th June 2017**
- ❖ **Application Fee:** Rs.1,000/- for General and OBC category. The SC/ST/PWD/Female candidates are exempted from paying the application fee.
- ❖ University reserves the right to consider and invite exceptionally suitable candidates in absentia.

IMPORTANT NOTE: Any changes/amendments/updation/notice in this regard shall be posted on University website only. Candidates are advised to check the University Website regularly.

OTHER CONDITIONS:

1. The qualifications, Pay Scales and other conditions for the advertised teaching positions shall be in accordance with UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 (herein after referred to as UGC Regulations 2010) and its subsequent amendments issued in year 2011/2013/2016 published in the Gazette of India, and are subject to any future regulations/norms, including amendments in the present regulations stipulated by the MHRD/UGC applicable to such recruitments, which may change from time to time.
2. The application form must be accompanied by additional sheets (wherever required) and enclosures giving details of academic qualifications, experience, published work etc.
3. A relaxation of 5% (i.e., from 60% to 55% for Management discipline and 55% to 50% for rest of the disciplines) may be provided at the Graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently-abled (physically and visually differently-abled)/Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks **without including any grace mark procedures.**
4. The period taken by the candidates to acquire M.Phil. Degree and the residency period prescribed for pursuing Ph.D. shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Post-Doctoral with substantial evidence to be treated as equivalent to teaching experience and shall be given preference. ONLY the period of active service spend on pursuing research Degree i.e., for acquiring Ph.D. degree simultaneously without taking any kind leave shall be counted as teaching experience for the purpose of direct recruitment/promotion to the post of Associate Professor and above.
5. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible. It will be the responsibility of the candidate to provide equivalence certificate for grade achieved (in terms of %) issued by the concerned degree awarding University. In the absence of such a certificate, the verification shall not be considered for appointment to the post applied for.
6. Reservation Policy will be followed as per Government of India Rules, wherever applicable. The SC/ST/OBC/PWD candidates are required to attach necessary certificate(s) on prescribed format.
7. The candidates selected shall be appointed under a written contract.
8. Applicants not found suitable for higher positions may be considered for lower positions in the same area of specialization.

9. NET/SLET/SET shall not be required for such Master's Degree Programmes in disciplines for which NET/SLET/SET accredited test is not conducted.
10. **THE APPOINTMENT OF CANDIDATES ON REGULAR BASIS SHALL BE GOVERNED BY NEW PENSION SCHEME (NPS) (APPLICABLE ON ORGANIZATIONS ESTABLISHED ON OR AFTER 01.01.2004) AND AS SUCH EMPLOYEES COMING FROM PENSIONABLE ESTABLISHMENTS WOULD BE GOVERNED BY PENSION SCHEME OF THE PARENT DEPARTMENT TILL SUCH TIME THEY RETAIN LIEN WITH THE PARENT ORGANIZATION.**

GENERAL INSTRUCTIONS:

1. The University reserves the right to:
 - i. withdraw any advertised post(s) under any category at any time without assigning any reason thereof. Any consequential vacancies arising at the time of Interview may also be filled-up from the available candidates. The number of positions is thus open to change;
 - ii. offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate;
 - iii. draw reserve panel(s) against the possible vacancies in future;
 - iv. increase or decrease posts under any category or not to fill-up any of the advertised positions;
 - v. to fix criteria for screening the applications so as to reduce the number of candidates to be called for written tests/interview;
2. Mere eligibility will not entitle any candidate to be called for Interview.
3. The decision of the Selection Committee/University shall be final in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of examination process, allotment of examination centres, selection and allotment of posts etc.
4. In case it is detected at any stage of recruitment that the candidates don't fulfil the eligibility norms and/or that they have suppressed/twisted or truncated any material facts, their candidature shall stand cancelled without assigning any reason and notice to the candidate. If any of these shortcomings is detected even after appointment, their services shall be liable to be terminated and he/she shall be liable for criminal proceedings.
5. The character of a person for direct recruitment to the service must be such as to render him/her suitable in all respect for appointment to the service. Persons dismissed by the Union Government or by a State Government or by a Local Authority or a Government Corporation owned or controlled by the Central Government or State Government will be deemed to be ineligible for appointment.
6. No person shall be recruited unless he/she is in good mental and bodily health and free from any physical defect that is likely to interfere with the efficient performance of his official duties. Before a candidate recruited directly is finally approved for appointment to the establishment he shall be required to produce a **medical certificate of physical fitness** from whom the appointing authority specifies.
7. **No recommendation for selection either written or oral other than those required will be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature by other means will disqualify him for appointment.**
8. Applicants must apply on the prescribed form available on University Website (www.mgcub.ac.in). **Applications received in any other form than the one prescribed will be rejected.**
9. **Besides the appointment of faculty on regular basis, the advertisement also includes invitation of proposal for appointment on long term (up to 10 years as per attached letter of MHRD) on deputation basis and re-employment of superannuated teacher on contract basis. Those especially eminent scholars serving or retired who fulfil the requirements of specialization of a subject may also apply. The University also reserves the right to identify such distinguished people for appointment on deputation/contract basis on terms and conditions to be decided by the University as per norms. However, such appointment on long**

term deputation/re-employment shall be only at the level of Professor and Associate Professor. The provisions of long term is as per MHRD letter F.No.8-9/2008-TS.I, October 13, 2014.

10. Candidates having Postdoctoral experience, publications in refereed/reputed journals as first author, JRF/SRF experience may be given preference.
11. **Call letters for attending Written Examination/Interview will be sent only to the short-listed candidates by **Email only**.** No correspondence will be made with applicants who have not been short-listed/not called for interview. In case the University receives large number of applications for a particular post, the University in such cases reserves the right to adopt stringent criteria for shortlisting candidates to be called for interview either by conducting a written test or adopting a marking system as approved by Competent Authority.
12. Only matriculation/SSC certificate/Admit card/passing certificate issued by the concerned education board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.

Candidates belonging to SC/ST/OBC category should submit proper caste certificate as per the proforma of Govt. of India. In the case of OBC candidates, the certificate should among others specifically mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. /36012/22/93-Estt. (SCT) dated 8/9/93 at the time of test/interview.

13. Reservations for SC, ST, OBC and Persons with Disabilities will be as per Government of India norms as amended from time to time. Candidates applying for the reserved posts should clearly state to which category they belong. They must also enclose a Certificate issued by Tahsildar/Mandal Revenue Officer/Equivalent authority as proof to this effect, without which the application will not be considered.

In case a candidate wants to claim benefits under the Persons with Disabilities (PwD) category, the candidate's relevant disability should be not less than 40%. Proof, to this effect, must be enclosed with the application, without which the application will be treated as 'General (unreserved)'.

Candidates applying for the post(s) reserved for OBC, should submit an self-attested copy of valid caste certificate specifically mentioning Creamy Layer-exclusion in the format prescribed by Govt. of India (*which should not be more than 6 months old from the last date of submission of application*), issued by competent authority, vide Column 3 of GOI Dept. of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide DoPT's O.M. No. 36033/3/2004-Estt.(Res) dated 9.3.2004, subsequently revised vide O.M. No.36033/3/2004-Estt.(Res) dated 14.10.2008. The Caste Certificate must be in the format as prescribed by the Govt. of India vide OM No. 36036/2/2013- Estt. (Res.) dated 30/05/2014. There will be no reservation for OBCs in the posts of Associate Professors and Professors.

14. The University also reserves the right to select candidates with higher qualifications than what is specified or to select candidates who have not applied for the posts or those with different specialization.
15. No application for employment of probationer in other institution shall be forwarded.
16. Candidates should carefully read teaching/research requirements of the relevant discipline and apply only if they have requisite qualifications and experience. However, those who do not meet the academic standards and requirements of MGCUB should not apply for the sake of applying.
17. The list of short-listed candidates for Interview and details of Written Examination/Interview will be published on the University Website i.e., www.mgcub.ac.in. Candidates are advised to regularly visit the University website for getting the information about progress in scrutiny work/result, important dates of written/ trade/ proficiency test/ interview (if any).
18. **Candidates must write their Email ID neatly and correctly** for mailing written examination/ interview/appointment letter as attachment. The e-mail date will be considered as the official date of dispatch and receipt of communication. Candidates not having an e-mail-ID must create an ID and check it regularly for further communication.

19. The candidates selected for appointment are expected to join at the **EARLIEST POSSIBLE**.
20. A candidate belonging to any reserved category who desires to be considered for any Unreserved post also besides the posts under reserved category, will have to submit separate application forms for unreserved posts and reserved posts.
21. The eligibility of candidates will be determined as on the last date fixed for receipt of application forms i.e., **27th June 2017**
22. Any change of address given in the application form should at once be communicated to the University.
23. Before applying for a post, candidates are advised to satisfy themselves about their eligibility. No enquiry in this regard will be entertained.
24. The envelope containing the filled-in application form should be super-scribed as "**Application for the post of**".
25. Application should be accompanied with a **non-refundable** demand draft of **Rs.1000/-** for General and OBC category candidates in favour of **Mahatma Gandhi Central University (MGCUB)** payable at **Motihari, District – East Champaran, Bihar only**. The SC/ST/PWD/Female candidates are exempted from paying the application fees.
26. The application for duly filled in the prescribed form along with required documents must reach the University office on or before **27th June 2017** at the below given address. Applications received after this date will not be considered. University will not be responsible for any postal delay.

**OSD (Administration)
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Bihar – 845 401 (INDIA)**

27. The service conditions including pay band and age of superannuation shall be as per guidelines issued by MHRD/UGC/AICTE or other statutory bodies as the case may be, from time to time.
28. Candidates who desire to of apply for more than one post will be required to submit separate applications on the prescribed format along with all the specified supporting documents and application fee along with each application.
29. Teachers appointed may be assigned other academic or administrative responsibilities in addition to their regular teaching and research.
30. Affix (do not staple/pin) a recent passport size colour photograph in the space provided for on the first page of the Application Form.
31. Every person appointed permanently to a post in the University by direct recruitment, shall be on probation in such post for a period of one year in the first instance, provided that the appointing authority may, in any individual case, extend or reduce the period of probation to such extent as it may deem necessary, the reasons thereof to be recorded in writing.
32. Where a person appointed to a post in the University on probation is, during his period of probation, found unsuitable for holding that post or has not completed his period of probation satisfactorily, the appointing authority may terminate his services under the University without notice and assigning any reason thereof.
33. The University shall verify the antecedents or documents submitted at any time at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted are fake or the candidate has clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.
34. The applicants serving in Government/Semi-Government organizations/Public Sector Undertakings/Autonomous Bodies must send their applications "**Through Proper Channel**". The applications received without the recommendations of the employer will not be considered.

However, an advance copy of application may be sent followed by the original application through proper channel.

35. Candidates shall have to produce original documents at the time of Written Examination/Interview.
36. Canvassing in any form may lead to cancellation of candidature.
37. All papers/complete set of the application (including the enclosures) shall be tied with a strong thread at the left top corner properly.
38. **Incomplete applications or without relevant supporting enclosures (self-attested copies of degree/certificates/marks sheets/experience certificate, etc.) will be out-rightly rejected.**

Consequent upon adoption of self-certification provisions as required by the Govt. of India, the University shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate.

39. Information uploaded on the University Website shall not be provided to the candidate under RTI Act, 2005. The uploaded information on the University Website shall remain for a specific period only. Therefore, the candidates are advised to download the information and keep them for future reference. In due course of recruitment examination, in midway of process neither any application under Right to Information Act, 2005 shall be entertained nor information shall be provided. Factual information under RTI Act shall be provided only after declaration of final result. Reply of inferential (speculative) question shall not be provided.
40. Though the selected employee's headquarters will be Motihari, District - East Champaran, Bihar, he/she will be liable to serve anywhere in India.
41. In case of any disputes, any suits or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Courts in Bihar at District Court Motihari and High Court at Patna.
42. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Vice-Chancellor, Mahatma Gandhi Central University in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
43. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify/withdraw/cancel any communication made to the candidates.
44. Corrigendum or Addendum or Cancellation to this advertisement, if any, shall be published only on the University Website www.mgcub.ac.in and will not be published in the newspapers. Therefore, the candidates are advised to check the University Website regularly.
45. **Fake Institutions:** Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.

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