



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[Established by an Act of Parliament]

Temp Camp, Zila School Campus, Motihari- 845 401, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in

F. No.1-1/MGCUB/Rectt./2016

Dated: 12th April 2018

EMPLOYMENT NOTICE NO. 002/2018

WALK-IN-INTERVIEW

FOR THE POST OF

ASSISTANT PROFESSOR IN ENGLISH

The Mahatma Gandhi Central University is a new Central University established by an Act of Parliament which became functional w.e.f. 3rd February 2016. The headquarter of the University is located at Motihari, District – East Champaran, Bihar (INDIA).

The University invites applications in the prescribed format from eligible candidates for **contractual engagement** to the post of Assistant Professor in English. Interested candidates may appear for **Walk-in-Interview** as per the schedule given below:

Name of Post	:	Assistant Professor in Department of English
Number of Posts	:	02 (01 – OBC & 01 – UR)
Date of Interview	:	22nd April 2018 (SUNDAY)
Time of Interview	:	2:00 PM
Venue of Interview	:	Mahatma Gandhi Central University Temporary Campus, Zila School Campus Near Sadar Hospital, Motihari – 845 401 District – East Champaran, Bihar (INDIA)

GENERAL INSTRUCTIONS

1. Candidates are advised to satisfy themselves before appearing for Interview before the Selection Committee that they possess at least the minimum essential qualification/experience as prescribed by University Grants Commission, New Delhi from time to time.
2. **Submission of Application:** The candidates should bring the duly completed application form and two passport size photographs along with original and self-attested copies of certificates / testimonials on the **Date of Interview**. The application form is available on website of the University i.e. www.mgcub.ac.in

IMPORTANT NOTE: Candidates desirous of appearing in the Walk-in-Interview are advised to send a scanned copy of their application form through email only on or before **21st April 2018** at osdadmin@mgcub.ac.in

3. **Registration Time for the Candidate:** Before **one hour (i.e., 1:00 PM)** from scheduled interview time.
4. **Essential Qualification:** The qualifications are as per norms prescribed for the post Assistant Professor by the University Grants Commission, New Delhi as amended from time to time. For details, website of University Grants Commission i.e. **www.ugc.ac.in** may be referred.
5. **Emoluments:** As per norms prescribed by the University Grants Commission, New Delhi.
6. **Tax Deduction at Source:** Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the University will issue TDS Certificate.
7. **Type of Appointment/Engagement:** The engagement will be **purely on contract basis** and person selected will have no claim whatsoever for absorption/regularization of service in the University.
8. **Duration of Contract:** Initially the appointment shall be made for Current Academic Session 2017-18. Further extension for another session will be considered based on academic performance and the need for the specific post or availability of post.
9. **Allowances:** The selected candidate(s) shall not be entitled to any allowance such as DA, CCA, HRA, CGHS, Medical reimbursement or any other relief etc.
10. **Leave:** The selected candidate(s) shall be eligible for 8 days Casual Leave and 2 Restricted Holiday in a year on pro-rata basis. No other leave of any kind shall be admissible to her/him. Therefore, the selected candidate(s) shall not draw any remuneration in case of absence beyond 8 days Casual Leave and 2 Restricted Holiday (calculated on a pro-rata basis). Also, un-availed leave in a year cannot be carried forward to next calendar year.
11. **The University reserves the right:**
 - i. to evolve a uniform and reasonable criterion for short-listing of eligible candidates, if needed;
 - ii. to give preference to those who possess higher qualifications;
 - iii. to increase or to decrease the number of positions;
 - iv. to terminate this engagement at any time even before the stipulated period in case of unsatisfactory performance, misconduct or any other administrative reasons/ compulsions and
 - v. to cancel this advertisement and not to proceed in the matter and at any stage accept or reject any or all application, without giving any explanation, whatsoever.
12. **Duties and Functions:** The selected candidate(s) will be required to discharge the duties as assigned to him by the University from time to time.
13. **In case suitable candidates are not available, candidates from other category shall be considered in view of urgent requirement of the Teachers for running the Academic Session.**

14. No TA/DA will be paid for attending the interview. The candidate has to appear in interview at own cost.
15. Applications not accompanied by necessary supporting documents, self-attested copies of degrees, certificates/mark sheets/experience/category certificates/issues by the competent authority and incomplete applications shall be rejected summarily.
16. The eligibility of the candidates will be determined on the date of interview.
17. In case of any dispute, the decision of Vice-Chancellor shall be final and binding to all concerned.
18. The change in the schedule of the interview, if any, will be displayed on the website of the University only. Therefore, applicants are advised to visit the University Website regularly.

Note: Corrigendum or Addendum or Cancellation to/of this advertisement, if any, shall be published only on the University Website (www.mgcub.ac.in) and will not be published in the newspapers. Therefore, candidates are advised to check the University Website regularly.

19. If any declaration or information furnished by the person appointed on contract basis proves to be false or if she/he is found to have suppressed any material information, she/he will be liable to termination of the contract.
20. After joining the service of the University, the candidate will have to abide by the Rules, Regulations and Ordinances of the University as applicable from time to time. She/He may be assigned any duty within the University or outside depending upon the exigency of work.
21. The University shall be free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee shall have to perform without fail to avoid any disciplinary action.
22. Relaxation, if any shall be applicable as per the UGC / MHRD / Government of India rules.
23. Though a selected candidate's headquarters will be Motihari, District – East Champaran, Bihar, she/he will be liable to serve anywhere in India.
24. Candidates belonging to OBC category should submit proper caste certificate as per the proforma of Govt. of India and should be among other specially mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in col. 3 of the schedule to the Dept. of Personnel & Training in the Govt. of India OM No.36012/22/93-Estt. (SCT) dated 08.09.1993. Please visit www.ncbc.nic.in for details. Otherwise, the candidates will not be allowed to attend the interview.
25. In case of any inadvertent mistake in the process of selection which may be detected at any later stage even after the issue of engagement letter, the University reserves the right to modify / withdraw / cancel any communication made to the candidates.
26. **Fake Institutions:** Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
27. In case of any ambiguity or lack of clarity with regard to any clause or rules, the decision of the Competent Authority of the University shall be final.

28. In case of any dispute, any suits or legal proceedings against the University, the territorial jurisdiction shall be restricted to the Courts in Bihar at District Court Motihari and High Court at Patna.
29. No Correspondence with regard to the Walk-in-Interview shall be entertained.

S/d

(Prof. Asutosh Pradhan)
OSD (Administration)