महात्मा गाँधी केन्द्रीय विश्वविद्यालय
MAHATMA GANDHI CENTRAL UNIVERSITY
(Established by an Act of Parliament)
TempCamp Office, Zila School Campus, Motihari, District: East Champaran,
Bihar – 845401 www.mgcub.ac.in

F. No. : 1-1/MGCUB/CoE/ 2019/   **Date: 31.08.2019**

NOTICE FOR COUNSELLING

Attentions are drawn to all the candidates who have filled the online registration form for the admission in B.Tech. program of study and desirous to take admission are required to report for counselling-cum-admission at **Mahatma Gandhi Central University**, **TempCamp, Zila School Campus, Motihari**, District: East Champaran, Bihar – 845401 on **05th September 2019**, as per the following schedule:

Reporting Time	: **9:00 AM to 11:00 AM**
Display of Merit List & Wait List on basis of candidates reported	: **12:30 PM**
Document verification of Merit List candidates	: **12:30 PM onwards**

The list of registered candidates are attached as **ANNEXURE-I**

Admission Fee: Rs. 30,218/- (Thirty Thousand Two Hundred Eighteen)

Note:-Hostel Fee @9000/- per semester (Subject to availability) is payable by students which will be deposited later on allotment of hostel. Since the seats are limited, hostel will be allotted as per University Policy.

Sd/-
Controller of Examinations

Help desk

For any genuine query with regard to admission process, candidate may contact:

(a) Dr. Sunil Kumar Srivastava (Director Exam) - 09422610776
(b) Mr. Ram Lal Bagaria (Assistant Director Exam) - 07568286911
(c) Shri Manish Jaiswal, Assistant (Examination) - 08452957201

On any working day between 10:00 AM to 5:00 PM

IMPORTANT INSTRUCTIONS TO THE CANDIDATES FOR ADMISSION

1. Admission shall be strictly on the basis of merit list, which will be prepared based on the **JEE Main-2019 score** for all those students who have reported on scheduled dates and venue **till 11:00 AM sharp** along with required documents in original.
2. All candidates are advised to check their eligibility as notified by the university.
3. Admission against seats falling vacant at a later date due to one or another reasons, shall be announced later on university website.
4. Wait listed candidates shall only be considered for admission, if seats remain vacant in given program of studies.
5. Candidates who fail to report for admission along with all the original documents on scheduled date and time shall forfeit their claim to be considered for admission.
6. In case of tie, the marks obtained in the qualifying examinations shall be the deciding factor and if, that is also same or result of both candidate is not declared then the senior candidate on basis of Date of Birth shall be given preference. In case of any dispute the decision of the University administration shall be final.
7. The admission of candidate who has passed his/her qualifying examination from a Foreign University will be subject to his/her qualification being found equivalent to the qualifications prescribed by the University.
8. The candidates shall be required to pay the fees in the form of ***Demand Draft drawn in favour of "Mahatma Gandhi Central University" payable at Motihari*** at the time of admission.
9. Admission shall be granted only on payment of fees on the specified date.
10. Candidates who fail to make payment on the date of admission shall not be considered for admission and the seat will be given to the next candidate in the merit list.
11. In case of any dispute related to the provisional admission, the High Court of Patna shall have jurisdiction.
12. Any addendum/corrigendum/notices to this notification shall be published only on the University Website (www.mgcub.ac.in). Therefore, Candidates are advised to check the website regularly for any updates.

List of Documents required for Admission

The candidates are required to be present in person and bring the following documents in original as well as a set of attested photocopy at the time of reporting for admission:

1. JEE Main-2019 Card.
2. Secondary School (Class 10th) Marks Sheet or valid certificate of Date of Birth.
3. Mark sheets and degrees of 10th & 12th.
4. Five copies of recent passport size photographs
5. Self attested copy of AADHAR card
6. Bank Account detail of student i.e. Account No., IFSC code, Name of account holder & address of Bank.
7. A Character certificate from the Head of the Institution last attended.
8. Transfer/Migration Certificate (in original) from the Head of the Institution/University last attended.
9. Affidavit for intervening period/gap of over three years, if applicable on 10/- stamp paper.
10. SC/ST/OBC/PWD/EWS Certificate as per GOI rules, wherever applicable.
11. No Objection Certificate (NOC) from Employers, wherever applicable.
12. Anti-ragging forms duly signed by the students & parents/guardians.

Sd/-
Controller of Examinations