



MAHATMA GANDHI CENTRAL UNIVERSITY BIHAR

[Established by an Act of Parliament]

Camp- office, Raghunathpur Near O P Thana, Motihari – 845 401, District – East Champaran, Bihar

e-TENDER DOCUMENT

for

FINALISATION OF

PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICES FOR PREPARATION OF DETAILED PROJECT REPORT

[Last Date: (05/12/2019) by 5:00 PM]

The offers, in the prescribed format, shall be submitted online at <https://mgcub.euniwizarde.com> as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with e-Procurement <https://mgcub.euniwizarde.com>. The bids, completed in all respects, will be accepted through e-Procurement portal only.

Registration with M/s ITI Ltd: - Intending bidders are requested to register themselves with M/s ITI Ltd (if not registered earlier) through <https://mgcub.euniwizarde.com> for obtaining user-id, by paying a registration fee (2000 + GST), online tender processing fee etc. Bidders are also required to obtain Digital Signature for participating in the e-tender.

For participating in the e-Tendering process of Mahatma Gandhi Central University, Motihari Bihar, the contractor shall have to get them registered on the site <https://mgcub.euniwizarde.com> by making required payment through only online payment mode so that they will get user ID and Password. This will enable them to access the website, <https://mgcub.euniwizarde.com> with the help of Digital Signature by which they can participate in e-Tender of Mahatma Gandhi Central University, Motihari Bihar. For this intending bidder may contact following e-Wizard Helpdesk numbers.

Note -Hence it is requested to all Vendors/Contractors/Firms to upload the tender through online mode only. For more details you can visit <https://mgcub.euniwizarde.com> of MGCUB official website.

1. E-Wizard Helpdesk
1st floor, M-23, Road No. - 25,
Near SBI Sri Krishna Nagar, Patna-800001.
Phone No.: 0612-2520545, 8448288984, 8448288985, 8448288986.

2. E-Wizard Helpdesk
A-41 Himalaya House 23, K G Marg
New Delhi -110001, Phone No. 011-49606060

The intending bidder must have valid Class-III (Signing + Encryption) Digital Signature to submit the bid online. For this intending bidders may contact above mentioned helpdesk numbers.

Professional Fees for providing PMC Services for preparation of DPR

Percentage on cost of the project

(based on value of bill of construction agency certified)

Note- it is requested to all Vendors/Contractors/Firms to upload the price bid in .xlsx format only

Percentage in Figure

Percentage in Words

Signature of authorized representative

Name : _____

Designation : _____

E-TENDER FOR

PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICES FOR PREPRATION OF DETAILED PROJECT REPORT

Tender No. . : **E-Tender/05/2019/MGCUB**

Date of Commencement for issue of Tender : **15-11-2019 (Friday)**

**LAST DATE FOR SUBMISSION OF
TENDER FORM** : **05-12-2019 (Thursday) Up to 05.00 PM**

**DATE OF OPENING OF TENDER
(i.e. Technical Bid)** : **06-12-2019 (Friday) up to 12.00 NOON**

**Tender available on <https://mgcub.euniwizarde.com> and
<https://eprocure.gov.in/cppp> & www.mgcub.ac.in**

NOTICE INVITING E-TENDER

Mahatma Gandhi central University, Motihari Bihar invites two bid e-Tender for **PMC Services for preparation of DPR** for the construction activities in the University Campus at Motihari and other locations as and when required from the Public Sector Undertaking (PSU) of various States or Central Government having 100% shares with the concerned Government only. The Tender form can be downloaded on from 17-11-2019 to 03-12-2019 05.00 pm. The Tender documents can also be downloaded from Government Website <https://mgcub.euniwizarde.com> or **(www.eprocure.gov.in)** or University Website **(www.mgcub.ac.in)**

The e-Tender shall be on two bid system, The Bidders shall submit their bids in two parts, i.e.

- a) **Technical Bid** (Part - 1)- Technical document part 1, documents related to eligibility to qualify for next stage.

- b) **Financial Bid** (Part - 2)

The consultants who do not qualify the pre-qualification shall be summarily rejected and their price bids shall not be opened.

Competent Authority can reject any or all Tender without assigning any reason. If the date of receipt/opening of Tender is declared as holidays, the same shall be received/opened on the next working day. The competent authority can also consider higher bidder if the PMC firm has comparatively high profile and best of professional ability.

SUBMISSION OF OFFERS

The Tender document shall be submitted through online only

Technical Bid (Part - 1) of offer shall contain **TECHNICAL COMMERCIAL BID**

Financial Bid (Part - 2) of offer shall contain only the **PRICE BID**, in percentage as professional fees on cost of the project. No conditions. All corrections in quoted prices must be stamped and signed. Any conditions mentioned in PRICE BID shall not be taken into account. Covering letter, technical submissions and other details required shall from part of the offer.

Mahatma Gandhi central University Bihar takes no responsibility for any delay,

LAST DATE & TIME FOR RECEIPT OF TENDERS: 05/12/2019 05 PM

The Tender shall be opened at 12.00 NOON on 06-12-2019 as per the above schedule in the presence of attending tenderers/Authorized representatives. **TECHNICAL BID** shall be open first and Technical Qualifications shall be evaluated by the TEC (Technical Evaluation Committee) as per guidelines mentioned in instructions to tenderers. The price bid of only those who meet the requirements as per the Technical Bid will be opened separately on date chosen by the TEC (Tender Evaluation Committee) & the successful bidder will be informed of the same.

PLACE OF SUBMISSION: Through Online Only

Mahatma Gandhi central University Bihar reserves the right to accept or reject any or all tenders in part or in total without assigning any reason thereof.

OSD (Administration)
Mahatma Gandhi central University
Motihari, Bihar

From:

Dear Sir,

We hereby submit our offer in full compliance with the terms and conditions of the attached Document.

Our offer shall remain valid for acceptance for a period of three months from the date of opening of tender.

Very truly yours,

(Seal and Signature of the firm)

Full Name_____

Title & Capacity_____

QUALIFYING CRITERIA FOR TENDER:

- 1) Experience of minimum 5 years of providing PMC Services for preparation of detailed project report of mega projects (project cost over Rs.50 crore (Fifty crore)
- 2) PMC shall be fully conversant with CPWD practices, with respect to execution of various activities related with the construction.
- 3) PMC must have sound engineering back ground related with verification of bills of construction agency. Must have verified and certified bills of construction agency over average Rs.100 Crore (hundred crore) in last 3 years.
- 4) PMC must be conversant in finalising the rates of Non-schedule items as per CPWD rate Analysis/Practices. Must have finalised and recommended about 10 items.
- 5) The firm must have a H.O/Local office within 200 Km of the University for effective coordination monitoring and site visit to the University within 15 days of award of the contract to the construction agency.
- 6) Must have
 - a. PAN
 - b. Tax Deduction Account No. (TAN)
 - c. Services tax code.
- 7) Average Annual financial turnover of the PMC firm/Government construction agency during the last 3 years (i.e. 1st April 2015 to 31st March 2018) should not be less than Rs.100 crore.
- 8) Selected PSU construction agency for architectural and engineering services will work as per the guidelines of PMC/University consultant.
- 9) The payment of architectural and infra related services will be made after the verification of their bills from the Project Management Consultant/University Consultant under over supervision of University Consultant.
- 10) E-Tender Processing Fee - Rs. 2,950 /- pay to "ITI LTD". Through e-payment gateway.

3. INSTRUCTIONS TO TENDER OFFERER

SITE INFORMATION:

The work involves providing project management consultancy services for preparation of DPR works at Mahatma Gandhi central University Motihari Bihar and other locations as and when required.

INFORMATION/DOCUMENTS REQUIRED WITH TENDER:

All details as mentioned in one copy including original Tender document and addendum (if any), which shall be submitted in one copy only. The offerors should note that all the documents/ information as per above and other section of the documents must be enclosed with the Tender and that the Tender as received shall be evaluated based on the document/information enclosed with the offers. It shall not be obligatory to further correspond with the offers on the above aspect. No communication/representation shall be entertained in the above respect.

PART 01- TECHNICAL BID:

TECHNICAL BID: This part shall contain **ORIGINAL** offer Documents duly filled in as required, but without professional fees. The supporting documents required under qualifying criteria in support serial 1 to 12 with all required documents (Xerox copy duly attested by authorized signatory of the firm).

PART 02 - PRICE BID: This part shall contain only the professional fees quoted in words and figures on percentage basis of cost of the project. The taxes applicable from time to time payable shall be paid if to be required and hence did not mention the tax liability in the price bid.

IMPORTANT NOTES:

- i) Offer not containing above information strictly in the required manner may be liable for rejection.
- ii) Only percentage professional fees shall be read out during the offer opening and no other conditions including Technical details whatsoever.
- iii) University will provide office and infrastructure facility of the consultant free of cost.

RATES TO BE IN FIGURES AND WORDS:

The offered should quote the rates both in figures as well as in words. If any discrepancy found between the rates in figures and words of the percentage shown in the offer document the following procedure shall be followed:

When there is a difference between the percentages in words, the percentage shall be taken as correct.

VALIDITY OF OFFER:

The offer shall remain valid for acceptance for a minimum period of 3 months (three months)

CONTRACT AGREEMENT:

Contract document for agreement shall be prepared after award of works to the successful bidder by detailed letter of Intent. Until the final contract documents are prepared and executed this tender document together with the annexed documents, modifications, deletions agreed upon by the Mahatma Gandhi Central University, Bihar and Bidders acceptance thereof shall constitute a binding contract between the successful Bidder and the University based on terms contained in the aforesaid document and the finally submitted and accepted percentage professional fees.

The contract document shall consist of the following:

- a) Original tender documents issued with its enclosures.
- b) Addendum/Corrigendum to tender documents issued, if any.

The detailed letter of Acceptance along with Statement of Agreed Variation (if any) and enclosures attached therewith.

- c) Contract Agreement on stamp paper of appropriate value in prescribed format.

The statement of agreed deviations shall be prepared based on the finally retained deviations, if any, by the offeror and the Mahatma Gandhi central University, Bihar prior to issue of telegram/ Telex of acceptance shall be treated as Null & Void. Any deviation or stipulation made and accepted by the University after award of the jobs shall be treated as amendments to the contract documents above.

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