



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in

F. No.: 2-1/MGCUB/GA/2016/4726

Dated: 25th April 2020

OFFICE ORDER

Subject: Completion of Syllabus through online-teaching by 15th May 2020 – Reg.

1. Keeping in view the extraordinary and unprecedented circumstances and disruption caused by COVID-19 and in order to safeguard the academic career of the students in the eventuality of extension of the lockdown and further in continuation to decision taken in the meeting held on 24th April 2020 through video conferencing under the chairmanship of Hon'ble Vice-Chancellor with all Deans and all Administrative Officers of the University, the Competent Authority of the University has been pleased to order that **all Department should complete the prescribed syllabus** of each Programme of Studies under their respective department by **15th May 2020 (Friday)** through online-teaching.
2. Accordingly, all Heads of various teaching Departments are hereby requested to ensure that each faculty member under their respective Department completes the prescribed syllabus for each Programmes of Studies by 15th May 2020 (Friday). If special effort is required to complete a particular portion of syllabus, suitable measures may be taken by the respective Dean in consultation with the concerned Head of the Department.
3. This is issued with the approval of the Competent Authority.

[DR PADMAKAR MISHRA]

OSD (Administration)
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near GP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to following for information and necessary action:

1. Notice Board / University Website – for information of all concerned
2. Prof. Anand Prakash, Coordinator, IQAC
3. The OSD (Finance)/CoE/Campus Directors/Deans/DSW/Heads/Deputy Registrars/Proctor/Provost, MGCU
4. System Analyst – *with the request to upload the same on University Website.*
5. Public Relations Officer, MGCU
6. PS to the Vice-Chancellor - *for kind information of the Hon'ble Vice-Chancellor please.*
7. Guard File

[DINESH HOODA]

OSection Officer,
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