



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

Email: osdadmin@mgcub.ac.in & Website: www.mgcub.ac.in

F. No.: 2-1/MGCUB/GA/2016

Dated: 6th February 2021

NOTIFICATION

1. Consequent upon completion of the tenure of Officer on Special Duty (Administration) Dr Padmakar Mishra on 5th February 2021 (A/N) and in exercise of powers vested in him under Statue 6(4) of Central Universities Act 2009, the Competent Authority is pleased to assign the duties of **Officer on Special Duty (Administration)** to **Prof. Rajeev Kumar**, Dean, School of Social Sciences in addition to duties already assigned to him, w.e.f. **5th February 2021 (A/N)** till further orders.
2. The duties and responsibilities assigned to Registrar as prescribed in Central Universities Act 2009 shall be performed by Prof. Rajeev Kumar in the capacity of Officer on Special Duty (Administration)-In-Charge. In future, any correspondence to Officer on Special Duty (Administration) may be sent to address as given below:

Prof. Rajeev Kumar

Officer on Special Duty (Administration)-In-Charge

Mahatma Gandhi Central University

Dr Ambedkar Administrative Building

Raghnathpur, Near OP Thana

Motihari - 845 401, District - East Champaran, Bihar

Mobile: +91 - 8707310684 & **Email:** osdadmin@mgcub.ac.in

3. This is issued with approval of the Competent Authority.

[SACHCHIDA NAND SINGH]

Deputy Registrar

MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near OP Thana
Raghnathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to the following for information and necessary action please.

External:

1. The Secretary General, Association of India Universities, Kotla Marg, New Delhi
2. The Additional Secretary (CU), DoHE, Ministry of Education, Government of India, New Delhi.
3. The Vice-Chancellors & Registrars of all Central Universities.
4. The Director (CU), Department of Higher Education, Ministry of Education, Government of India, New Delhi.
5. Shri Navin Kumar, US, Department of Higher Education, Ministry of Education, Government of India, New Delhi.

Internal:

6. The Chancellor, Mahatma Gandhi Central University, Motihari, Bihar
7. The Pro-Vice-Chancellor, MGCU
8. All the Members of the Statutory Bodies of MGCU
9. The OSD (Finance)/CoE/Dean (R&D)/DSW/Proctor/Provost/Deputy Registrars, MGCU
10. All the Deans of different Schools & Heads of various Teaching Departments, MGCU
11. Head, Department of CS&IT - with the request to upload the same on University Website for information of all concerned.
12. Section Officers, MGCU
13. Public Relations Officer, MGCU
14. PS to the Vice-Chancellor, MGCU - for kind information of the Hon'ble Vice-Chancellor please.
15. Guard File.

[DINESH HOODA]

Section Officer

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