



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

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F. No.: 2-1/MGCUB/GA/2016

Dated: 26<sup>th</sup> July 2021

## OFFICE ORDER

1. It is hereby notified for information of all concerned that consequent upon proceeding of Prof. Vikas Pareek, OSD (Finance) and Dean, School of CSI&CT on Leave, the Competent Authority has been pleased to order that **(i)** the routine work of the Office of OSD (Finance) shall be look after by Prof. Asheesh Srivastava, Dean, School of Education; and **(ii)** routine work of the office of Dean, School of CSI&CT shall be look after by Prof. Ranjeet Kumar Choudhary, Head, Department of Library and Information Science, during the absence of Prof. Vikas Pareek or till further orders, whichever is earlier.
2. This shall be in addition to the academic and administrative duties already assigned to aforesaid faculty members.
3. This is issued with the approval of the Competent Authority.

**[PROF. RAJEEV KUMAR]**

OSD (Administration)

MAHATMA GANDHI CENTRAL UNIVERSITY  
Camp Office, Near OP Thana  
Raghunathpur, Motihari - 845 401  
District - East Champaran, Bihar (INDIA)

### Copy of the above forwarded to following for information and necessary action:

1. Individual Concerned.
2. The Pro-Vice-Chancellor, MGCU
3. The OSD (Finance)/CoE/Campus Directors/DSW/Deputy Registrars/Proctor/Provost, MGCU
4. All the Deans of various Schools, MGCU
5. All the Heads of various Teaching Departments, MGCU - with the request to bring the same to the knowledge of all faculty members of their respective Department.
6. The Head, DoCSIT - with the request to upload the same on University Website for information of all concerned.
7. The Section Officers, MGCU
8. PS to the Vice-Chancellor - for kind information of the Hon'ble Vice-Chancellor please.
9. Guard File

**[DINESH HOODA]**

Section Officer  
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