



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in | Website: www.mgcub.ac.in

F. No.: 2-1/MGCUB/GA/2016

Dated: 6th February 2022

OFFICE ORDER

1. It is hereby notified for information of all concerned that in continuation of proceeding of Prof. Rajeev Kumar, OSD (Administration) on Leave w.e.f. 7th February 2022 to 11th February 2022, the Competent Authority has been pleased to order that the routine work of the office of **(i)** OSD (Administration) shall be looked after by Prof. Pavnesh Kumar, Dean, Pt. MMV School of Commerce & Management Sciences; **(ii)** Dean, School of Social Sciences shall be looked after by Prof. Sunil Mahawar, Head, Department of Gandhian & Peace Studies; and **(iii)** Head, Department of Political Science shall be looked after by Dr Sarita Tiwari, Associate Professor, Department of Political Science; during the absence of Prof. Rajeev Kumar or till further orders, whichever is earlier.
2. This shall be in addition to the academic and administrative duties already assigned to them.
3. This is issued with the approval of the Competent Authority of the University.

[DINESH HOODA]

Section Officer

MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near QP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to following for information and necessary action:

1. The Incharge University Website, MGCU – for uploading the same on University Website for information of all concerned.
2. The Pro-Vice-Chancellor, MGCU
3. Private Secretary to Vice-Chancellor, MGCU - for kind information of Hon'ble Vice-Chancellor please.
4. The OSD (Finance)/CoE/DSW/Campus Directors/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
5. The Provost/Estate Officer, MGCU
6. All the Deans of various Schools, MGCU
7. All the Heads of various Teaching Departments, MGCU – with the request to bring the same to the knowledge of all students and faculty members under their respective Departments.
8. Deputy Registrar/Warden, Girls Hostel/Sports Officer, MGCU
9. Section Officers/PRO/Hindi Officer, MGCU
10. Guard File

[DINESH HOODA]

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