



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 8th May 2024

OFFICE ORDER

1. It is hereby notified for information to all concerned that for Physical Stock Verification of all Consumable and Non-Consumable assets/items available in different Departments of the University, the Competent Authority has been pleased to constitute Department wise **Stock Verification Committees** comprising the following officials:

1. Stock Verification Committee for Department of Commerce

- | | | |
|--|-----|-----------------|
| i. Prof. Pranveer Singh, Department of Zoology | --- | Chairman |
| ii. Prof. Shirish Mishra, Head, Department of Commerce | --- | Member |
| iii. Dr Ravish Chandra Verma, Department of Commerce | --- | Member |
| iv. Dr Abhijeet Kumar, Department of Chemistry | --- | Member |

2. Stock Verification Committee for Department of Management Sciences

- | | | |
|---|-----|-----------------|
| i. Prof. Sunil Kumar Srivastava, Department of Physics | --- | Chairman |
| ii. Prof Pavnesh Kumar, Head, Department of Management Sciences | --- | Member |
| iii. Mr Arun Kumar, Department of Management Sciences | --- | Member |
| iv. Dr Vipin Kumar, Department of CS & IT | --- | Member |

3. Stock Verification Committee for Department of Media Studies

- | | | |
|--|-----|-----------------|
| i. Prof. Devdutt Chaturvedi, Department of Mathematics | --- | Chairman |
| ii. Dr Anjani Kumar Jha, Head, Department of Media Studies | --- | Member |
| iii. Dr Sunil Deepak Ghodke, Department of Media Studies | --- | Member |
| iv. Dr Pawan Kumar, Department of Physics | --- | Member |

4. Stock Verification Committee for Department of CS&IT

- | | | |
|--|-----|-----------------|
| i. Prof. Pranveer Singh, Department of Zoology | --- | Chairman |
| ii. Prof Vikas Pareek, Head, Department of CS&IT | --- | Member |
| iii. Mr. Shubham Kumar, Department of CS&IT | --- | Member |
| iv. Dr Govind Prasad Verma, Department of Hindi | --- | Member |

5. Stock Verification Committee for Department of Biotechnology

- | | | |
|---|-----|-----------------|
| i. Prof Vikas Pareek, Department of CS&IT | --- | Chairman |
| ii. Prof Anand Prakash, Head, Department of Biotechnology | --- | Member |
| iii. Dr Akhilesh Kumar Singh, Department of Biotechnology | --- | Member |
| iv. Dr Anupam Kumar Verma, Department of Social Work | --- | Member |

6. Stock Verification Committee for Department of Botany

- | | | |
|---|-----|-----------------|
| i. Prof. Santosh Kumar Tripathi, Department of Physics | --- | Chairman |
| ii. Dr Atul Bhargava, Head, Department of Botany | --- | Member |
| iii. Dr Durgeshwer Singh, Department of Botany | --- | Member |
| iv. Dr Abhay Vikram Singh, Department of Gandhian & Peace Studies | --- | Member |

7. Stock Verification Committee for Department of Zoology

- | | | |
|--|-----|-----------------|
| i. Prof. Rafique Ul Islam, Department of Chemistry | --- | Chairman |
| ii. Prof. Pranveer Singh, Head, Department of Zoology | --- | Member |
| iii. Dr Kundan Kishor Rajak, Department of Zoology | --- | Member |
| iv. Dr Narendra Singh, Department of Political Science | --- | Member |

Contd...

Signature
02/05/24

From pre-page:

8. Stock Verification Committee for Department of L&ISc.

- | | | |
|--|-----|-----------------|
| i. Prof. Ajai Kumar Gupta, Department of Physics | --- | Chairman |
| ii. Prof. Ranjeet Kumar Choudhary, Head, Department of L&ISc | --- | Member |
| iii. Dr Madhu Patel, Department of L&ISc | --- | Member |
| iv. Dr Babaloo Pal, Department of Sanskrit | --- | Member |

9. Stock Verification Committee for Department of Educational Studies

- | | | |
|--|-----|-----------------|
| i. Prof. Arttatrana Pal, Department of Zoology | --- | Chairman |
| ii. Dr Mukesh Kumar, Head, Department of Educational Studies | --- | Member |
| iii. Dr Manisha Rani, Department of Educational Studies | --- | Member |
| iv. Dr Shyam Nandan, Department of Hindi | --- | Member |

10. Stock Verification Committee for Department of English

- | | | |
|---|-----|-----------------|
| i. Prof. Shirish Mishra, Head, Department of Commerce | --- | Chairman |
| ii. Dr Bimlesh Kumar Singh, Head, Department of English | --- | Member |
| iii. Dr Umesh Patra, Department of English | --- | Member |
| iv. Mr. Avneesh Kumar, Department of Commerce | --- | Member |

11. Stock Verification Committee for Department of Hindi

- | | | |
|--|-----|-----------------|
| i. Prof. Asheesh Srivastava, Department of Educational Studies | --- | Chairman |
| ii. Dr Anjani Kumar Srivastava, Head, Department of Hindi | --- | Member |
| iii. Dr Garima Tiwari, Department of Hindi | --- | Member |
| iv. Dr Rajanish Nath Tiwari, Department of Chemistry | --- | Member |

12. Stock Verification Committee for Department of Sanskrit

- | | | |
|--|-----|-----------------|
| i. Prof. Sunil Mahawar, Department of Social Work | --- | Chairman |
| ii. Dr Shyam Kumar Jha, Head, Department of Sanskrit | --- | Member |
| iii. Dr Biswajit Barman, Department of Sanskrit | --- | Member |
| iv. Mr. Bidhubhushan Mishra, Department of Economics | --- | Member |

13. Stock Verification Committee for Department of Physics

- | | | |
|---|-----|-----------------|
| i. Prof Anand Prakash, Department of Biotechnology | --- | Chairman |
| ii. Prof. Sunil Kumar Srivastava, Head, Department of Physics | --- | Member |
| iii. Dr Neelabh Srivastava, Department of Physics | --- | Member |
| iv. Dr Saurabh Singh Rathore, Department of Biotechnology | --- | Member |

14. Stock Verification Committee for Department of Chemistry

- | | | |
|---|-----|-----------------|
| i. Prof. Shahana Majumder, Department of Botany | --- | Chairman |
| ii. Prof. Rafique Ul Islam, Head, Department of Chemistry | --- | Member |
| iii. Dr Anil Kumar Singh, Department of Chemistry | --- | Member |
| iv. Dr Tara Chandra Ram, Department of Botany | --- | Member |

15. Stock Verification Committee for Department of Mathematics

- | | | |
|---|-----|-----------------|
| i. Prof. Pavnes Kumar, Department of Management Sciences | --- | Chairman |
| ii. Prof. Devdutt Chaturvedi, Head, Department of Mathematics | --- | Member |
| iii. Dr Sheo Kumar Singh, Department of Mathematics | --- | Member |
| iv. Mr. Mritunjay Kumar Yadavendu, Department of Sociology | --- | Member |

16. Stock Verification Committee for Department of Economics

- | | | |
|---|-----|-----------------|
| i. Dr. Bimlesh Kumar Singh, Department of English | --- | Chairman |
| ii. Dr Kailash Chandra Pradhan, Head, Department of Economics | --- | Member |
| iii. Mr. Ram Lal Bagaria, Department of Economics | --- | Member |
| iv. Dr Arvind Kumar Sharma, Department of Physics | --- | Member |

Contd...

Signature
08/05/24

From pre-page:

17. Stock Verification Committee for Department of Social Work

- | | | |
|--|-----|-----------------|
| i. Prof. Rajendra Singh , Department of Hindi | --- | Chairman |
| ii. Prof. Sunil Mahawar , Head, Department of Social Work | --- | Member |
| iii. Dr Upmesh Kumar , Department of Social Work | --- | Member |
| iv. Mr. Amitabh Gyan Ranjan , Department of Mathematics | --- | Member |

18. Stock Verification Committee for Department of Political Science

- | | | |
|---|-----|-----------------|
| i. Prof. Prasoon Dutta Singh , Department of Sanskrit | --- | Chairman |
| ii. Dr Sarita Tiwari , Head, Department of Political Science | --- | Member |
| iii. Dr Pankaj Kumar Singh , Department of Political Science | --- | Member |
| iv. Dr Rajesh Prasad , Department of Mathematics | --- | Member |

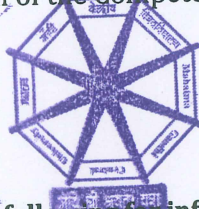
19. Stock Verification Committee for Department of Sociology

- | | | |
|---|-----|-----------------|
| i. Prof. Ranjeet Kumar Choudhary , Department of L&ISc. | --- | Chairman |
| ii. Dr Sujit Kumar Choudhary , Head, Department of Sociology | --- | Member |
| iii. Dr Sanjay Kumar , Department of Sociology | --- | Member |
| iv. Dr Uttam Kumar Das , Department of Chemistry | --- | Member |

20. Stock Verification Committee for Department of Gandhian & Peace Studies

- | | | |
|--|-----|-----------------|
| i. Prof. Brijesh Pandey , Department of Biotechnology | --- | Chairman |
| ii. Dr Jugal Kishor Dadhich , Head, Department of Gandhian & PS | --- | Member |
| iii. Dr Ambikesh Kumar Tripathi , Department of Gandhian & PS | --- | Member |
| iv. Dr Shyam Babu Prasad , Department of Zoology | --- | Member |

2. The above committees shall physically verify all Consumable and Non-Consumable assets/items available in the respective Departments with reference to the Stock Register/data available with Finance Section/ Procurement Cell as per Govt. of India norms, right from the inception of the University. The Stock Verification Committee may also ensure that the Stock Registers are being maintained as per Govt. of India norms.
3. All concerned officials of various Departments must share data and let the committee verify the assets.
4. The aforesaid committees shall prepare its detailed report of consumables and non-consumables items separately and submit the same to the office of the undersigned by **31st May 2024**.
5. This issues with the approval of the Competent Authority of the University.



[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

1. Individuals Concerned
2. The OSD Finance/Controller of Examinations, MGCUC
3. All the Deans of different Schools/ Director, RDC/Campus Directors/Coordinators, MGCUC
4. The Proctor/ Provost/ Warden/ Incharge Sports Officer/ Procurement Officer, MGCUC
5. All the Heads of the different Departments, MGCUC
6. The Incharge, University Website, MGCUC - with the request to upload the same on the University website
7. OSD to the Vice-Chancellor, MGCUC- for kind information of the Hon'ble Vice-Chancellor please.

OSD (Administration)