



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

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F. No. 2-1/MGCUB/GA/2016

Dated: 20th May 2025

OFFICE ORDER

1. It is hereby notified for information to all concerned that for **Physical Stock Verification** of all **Consumable and Non-Consumable assets/items** available in **different campuses of the University**, the Competent Authority has been pleased to constitute the **Stock Verification Committees** comprising the following officials:

a. Stock Verification Committee for Chanakya Parisar :

- | | | |
|---|-----|-----------------|
| i. Prof Devdutt Chaturvedi, Dean, School of Physical Sciences | --- | Chairman |
| ii. Dr Sheo Kumar Singh, Department of Mathematics | --- | Member |
| iii. Dr Vipin Kumar, Department of CS & IT | --- | Member |
| iv. Dr Akhilesh Kumar Singh, Department of Biotechnology | --- | Member |
| v. Er Utpal Kumar Maurya, Junior Engineer (Electrical) | --- | Member |

b. Stock Verification Committee for Pt. Deen Dayal Upadhyay Parisar :

- | | | |
|--|-----|-----------------|
| i. Prof Shirish Mishra, Dean, Pt. MMM School of C&M Sci. | --- | Chairman |
| ii. Dr Subrata Roy, Department of Commerce | --- | Member |
| iii. Dr Sunil Deepak Ghodke, Department of Media Studies | --- | Member |

c. Stock Verification Committee for Mahatma Buddha Parisar :

- | | | |
|---|-----|-----------------|
| i. Prof. Ranjeet Kumar Choudhary, Dean, School of Education | --- | Chairman |
| ii. Dr Mukesh Kumar, Department of Educational Studies | --- | Member |
| iii. Dr Madhu Patel, Department of Library & Information Sci. | --- | Member |

d. Stock Verification Committee for Gandhi Bhawan Parisar :

- | | | |
|---|-----|-----------------|
| i. Prof Prasoon Dutta Singh, Dean, School of Humanities & Lang. | --- | Chairman |
| ii. Dr Shyam Kumar Jha, Department of Sanskrit | --- | Member |
| iii. Dr Kailash Chandra Pradhan, Department of Economics | --- | Member |
| iv. Dr Abhay Vikram Singh, Department of G&PS | --- | Member |
| v. Er Utpal Kumar Maurya, Junior Engineer (Electrical) | --- | Member |

e. Stock Verification Committee for Office-cum-Residence of Hon'ble Vice-Chancellor :

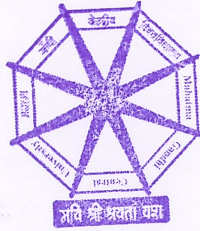
- | | | |
|---|-----|-----------------|
| i. Dr Neelabh Srivastava, Department of Physics | --- | Chairman |
| ii. Dr Govind Prasad Verma, Department of Hindi | --- | Member |
| iii. Dr Pathloth Omkar, Department of Educational Studies | --- | Member |

Dinesh Hooda
20/05/2025

f. **Stock Verification Committee for Dr Ambedkar Administrative Building:**

- | | | |
|---|-----|-----------------|
| i. Prof. Rafique Ul Islam , Department of Chemistry | --- | Chairman |
| ii. Dr Shyam Nandan , Department of Hindi | --- | Member |
| iii. Dr Manisha Rani , Department of Educational Studies | --- | Member |

2. The above committees shall physically verify all Consumable and Non-Consumable assets/ items available in the respective offices/buildings with reference to the Stock Register/data available with Finance Section/ Procurement Cell as per Govt. of India norms, right from the inception of the University. The Stock Verification Committee may also ensure that the Stock Registers are being maintained as per Govt. of India norms.
3. All Campus Directors/Deans/Heads/concerned officials of the aforesaid offices/buildings must share data and let the committee verify the assets.
4. The aforesaid committees shall prepare its detailed report of consumables and non-consumables items separately and submit the same to the office of the undersigned by **6th June 2025 (Friday) positively**.
5. This issues with the approval of the Competent Authority of the University.



Dinesh Hooda
20/05/2025
[DINESH HOODA]
Assistant Registrar

Copy of the above forwarded to the following for information and necessary action please:

1. Individuals Concerned.
2. The Chief Proctor, MGCU
3. The Procurement Officer, MGCU
4. The OSD Finance/Controller of Examinations, MGCU
5. Incharge, University Website, MGCU - *with the request to upload the same on the University website*
6. OSD to the Vice-Chancellor, MGCU - *for kind information of the Hon'ble Vice-Chancellor please.*
7. Guard File.

Dinesh Hooda
20/05/2025
[DINESH HOODA]
Assistant Registrar