



महात्मा गाँधी केन्द्रीय विश्वविद्यालय, बिहार MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[संसद के अधिनियम द्वारा स्थापित एक केंद्रीय विश्वविद्यालय]

[A Central University established by an Act of Parliament]

डॉ अम्बेडकर प्रशासनिक भवन, ओपी थाना के पास, मोतिहारी - 845401, जिला - पूर्वी चंपारण, बिहार

F. No. MGCUB/CoE/CUET-2025/PG/ 1802

Date: 15th July 2025

OFFICE ORDER

1. This is with reference to Notification No. 1-3/MGCU/CoE/2025/CUET/PG, dated: 20th June 2025 pertaining to the admission process in various PG Programmes of Studies in the University for the Academic Session: 2025-26.
2. In this context, it is hereby notified for information of all concerned that the Competent Authority has been pleased to order that before going for Open/Spot admission, in Departments where the list of CUET registered Candidates is still not exhausted may go for additional rounds of admission to fill vacant seats. Such departments may invite all remaining registered candidates for Counselling/admissions through Samarth Portal.
3. The Counselling of such candidates is to be completed latest by 22nd July 2025. The Heads of Teaching Departments shall also ensure to inform such candidates through e-mail as well as publish notice on the website of the University.
4. Further, all the Heads of concerned departments shall take necessary action to take admission against supernumerary Self Finance/Paid Seats as defined by the Office Order no. MGCU/Acad./SFS, dated: 04.06.2025 (**Annexure**) as per revised guidelines and fee structure.
5. This is issued with the approval of the Component Authority of the University.

Controller of Examinations
(Dr. Krishna Kant Upadhyay)

परीक्षा नियंत्रक
Controller of Examinations
महात्मा गाँधी केन्द्रीय विश्वविद्यालय
Mahatma Gandhi Central University
मोतिहारी, बिहार / Motihari, Bihar

Annexure: Office Order related to Supernumerary Self Finance/Paid Seats, dated 04.06.2025

Copy of the above forwarded to the following for information and further necessary action:

1. All Heads of various Teaching Departments, MGCU-for information and necessary action.
2. All Deans of various School of Studies, MGCU-with the request to ensure the compliance of the orders of the Competent Authority.
3. The OSD (Administration) (I/C) / OSD (Finance) (I/C), MGCU.
4. The DSW /Campus Directors/Proctor/Director (RDC)/Librarian/Coordinator, IQAC, MGCU/Vigilance cum Verification Officer/ Provost.
5. Deputy Registrar/PRO/Sports Officer/Warden/Asst. Registrar/Section Officers, MGCU.
6. In-charge University Website-for uploading of the same on University Website for information of all concerned.
7. Private Secretary/OSD to Vice-Chancellor, MGCU-for kind information of the Hon'ble VC, please.
8. Guard File

Manish Kumar Jaiswal
Section Officer, Examinations



महात्मा गाँधी केन्द्रीय विश्वाविद्यालय
MAHATMA GANDHI CENTRAL UNIVERSITY
 (संसद के अधिनियम द्वारा स्थापित/Established by an Act of Parliament)
 डॉ० अम्बेडकर प्रशासनिक भवन, रघुनाथपुर, मोतिहारी-845401, पूर्वी चम्पारण, बिहार
 Dr. Ambedkar Administrative Building, Raghunathpur, Motihari - 845401, East Champaran, Bihar

F. No.: MGCU/Acad./SFS

Dated: 04.06.2025

OFFICE ORDER

1. Consequent upon the recommendation of the Committee constituted to review the existing guidelines and fee structure for the supernumerary self-finance/paid seats notified vide notification No. MGCU/Acad./SFS, dated 10.05.2024, the Competent Authority has been pleased to approve "Revised Guidelines and Fee Structure for the Supernumerary Self Finance/Paid Seats", which is annexed as Annexure-A. The revised guidelines are applicable from the Academic Session 2025-2026 and Department/Course wise seats to be filled against the Seats under the Self-Financed Scheme will be as under:

Name of the Programme of Study/Course	Super-numerary Seats on Self-Financed basis
M.Com.	11
B.L.I.Sc./B.A. (J.M.C)/B.Com. (Honours)	11
M.L.I.Sc.	11
M.Sc. in Biotech	05
B.Tech.	05
M.B.A.	10

All concerned Heads of the Department and Deans of Schools shall take necessary action accordingly.

2. The Competent Authority has also been pleased to order that the Controller of the Examination shall intimate admission process under supernumerary self-finance/paid seats as per the attached guidelines.
3. This issues with the approval of the Competent Authority.

(SACHCHIDANAND SINGH)
 OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

1. OSD (Finance)/Controller of Examinations (CoE), MGCU
2. All the Deans of various Schools/Dean (R&D), MGCU
3. All Heads of various Departments, MGCU
4. The Proctor/Provost/DSW/Librarian(I/C) / Warden, Girls' Hostel, MGCU
5. Deputy Registrar, MGCU
6. Section Officers, MGCU
7. In Charge University Website - With request to upload the same on the University website
8. PRO/Hindi Officer, MGCU
9. Deputy Registrar (Estt.), MGCU
10. The OSD to Vice-Chancellor- for information of the Hon'ble Vice Chancellor Please.
11. PS to the Vice-Chancellor.

B.M.
 04/06/25
 (Mr. BIDHUBHUSAN MISHRA)
 Assistant Registrar (Academic)

Annexure-A

Revised Guidelines and Fee Structure for the Supernumerary Self

Revised Guidelines and Fee Structure for the Supernumerary Self**Finance/ Paid Seats****(Applicable from Academic Session 2024-25)**

- (i) The seats under the Self-Finance Scheme will be 20 percent (20%) of the existing total sanctioned seats in each teaching department. Seats under the Self-Finance Scheme shall be offered for such Programme(s) of Study/Course(s) which are financially viable, to be decided by the Competent Authority from time to time.
- (ii) Seats under the Self-Finance Scheme may be increased or decreased as per the feasibility and viability of the Programme of Study/Course, on the recommendation of the concerned Teaching Department with the prior approval of the Competent Authority.
- (iii) The admissions on the Self-Financed Seats shall be available for the students who have applied for admissions against the advertisement issued by the University, strictly on the basis of merit as per CUET (UG/PG) score. The Departments may interact with interested candidates before admission.
- (iv) Any additional resources generated by such super-numerary seats may be made available partially to the concerned Department for academic resources and infrastructure. This matter shall be placed before university statutory authorities for further consideration and approval.
- (v) Any student admitted under this (Self-Financed) Scheme shall not be allowed to switch to regular seats under any circumstances, barring fresh admission through CUET.
- (vi) The students, to be admitted under the Self-Financed Scheme, shall have to deposit/pay a Lumpsum Course Fee *(as per detail given below)* in addition to Regular Fees paid by the students *admitted under the Non-Self-Financed category:*

Sl.	Name of the Programme of Study/Course	Lumpsum Course Fee
1.	M.Com./ M.L.I.Sc.	Rs.20,000.00 per Semester
2.	B.L.I.Sc./B.A. (J.M.C)/B.Com. (Honours)	Rs.10,000.00 per Semester
3.	M.Sc. In Biotech	Rs.50,000.00 per Semester
4.	B.Tech.	Rs.40,000.00 per Semester
5.	M.B.A.	Rs.35,000.00 per Semester

Signature
10/05/24