# **Abstract & Abstracting Services**

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# **Learning Objectives**

- Be introduced to the basic concept and multiple types of Abstracts
- Be able to make distinctions between different types of abstracts
- Understand purposes of Abstracting
- Identification of some important abstracting sources

#### **Abstract**

- The American National Standard Institute (1979) defines an abstract as an abbreviated, accurate representation of a document which should be published with it
- In short An abstract is a -
  - > a short, concise and accurate representation of the intellectual content
  - > presenting its objectives, scopes and major findings

### Continued.....

- The abstract as a concise statement of the central message of a document, has become an increasingly important tool for distinguishing truly relevant information from the bulk of information available (Pinto & Calvez 1999)
- An abstract should be a concise, accurate, comprehensive presentation of its original
- An abstract will provide an indication to the reader of the core themes discussed in the full text and to help searchers quickly decide if an article will be useful

# **Types of Abstracts**

- 1. Titular Abstract
- 2. Annotation
- 3. Indicative or Descriptive Abstract
- 4. Informative, Informational or Comprehensive Abstract
- 5. Structured Abstract
- 6. Slanted Abstract
- 7. Author Abstract
- 8. Subject-specialist-prepared Abstract

#### 1. Titular Abstract

- It is also known as title-only abstract
- Applicable in case of many articles where titles are selfexplanatory
- usually states subject and not findings

#### **Example**

Tamson, Rita. "Bibliography on medicinal plants and related subjects." Bibliography on medicinal plants and related subjects. 171 (1974).

#### 2. Annotation

- A clause or a sentence is added to amplify the title of an article
- Annotated and indicative abstracts differ only in length

#### Example

Bethel University. (2013). Creating APA style annotated bibliographies, 6th edition. Retrieved from <a href="https://www.bethel.edu/library/research/apa-annobib-sixth.pdf">https://www.bethel.edu/library/research/apa-annobib-sixth.pdf</a>

This is an excellent resource for creating annotated bibliographies in APA format, 6<sup>th</sup> edition and offers guidelines for writing annotations and a sample annotated bibliography.

# 3. Indicative or Descriptive Abstract

- Short abstracts which describe the broad concepts covered in an entity in general terms are called indicative abstracts
- generally longer than an annotation
- Indicative abstracts only indicate what is covered in the entity what is done, what is discussed, what is analysed, what is compared, and so on
- Indicative abstracts are presented in a single paragraph only
- Useful for state-of-art-report reviews, literary criticism, descriptive works etc.

# 4. Informative, Informational or Comprehensive Abstract

- Acts as a substitute for the document
- It is a miniature version of document including the purpose, numerical data, methodologies, formula, conclusions and recommendations
- It is used most often for experimental work and for specific research report (Pao,1989)
- bigger than an indicative abstract

#### Example

Sood, S. P. English-Hindi Dictionary of Technical Terms in Library and Information Science. Jaipur: Raj Publishing House, 2004. iv, 165p. ISBN 81-87248-25-4. (HB). Rs. 325. Print.

The dictionary lists about 4,000 terms in letter-by-letter alphabetical order giving their Hindi equivalents. The terms have been extracted from about 100 published books and periodical articles in Hindi. Some university/UGC question papers have also been used for this purpose. In some cases more than one Hindi equivalents are listed. Also includes some personal names and abbreviations, such as B C Vickery and FID. Some popular abbreviations such as IFLA, LCSH, etc. have only been transliterated in expanded forms in Devanagari script.

# 5. Structured Abstract

- Structured abstracts have the same requirements as informative abstracts, but the content is written in separate paragraphs and under different headings
- They also guide authors in summarizing the content of their manuscripts precisely facilitate the peer-review process for manuscripts submitted for publication, and enhance computerized literature searching

# Example:



Figure 1: PubMed Abstract Display for a Structured Abstract.

#### 6. Slanted Abstract

- Information or description reported in a document is oriented to a specific discipline
- An abstract written to represent a specific portion of a document, or a particular perspective on its content, usually for the benefit of a specialized audience
- For example, an abstract of a research paper on the Global economic impact of Covid-19, written for the benefit of Industrial Economy"

#### 7. Author Abstract

- An author abstract is prepared by the author herself/ himself
- Journals like *Annals of Library and Information Studies*, *IASLIC Bulletin*, etc. are providing author abstracts with all original articles

# 8. Subject-Specialist-Prepared Abstract

- These abstracts are prepared by subject experts
- Abstracting services have a panel of abstractors who specialize in various subjects
- According to their specialization they are assigned articles for abstracting

# **Purposes of Abstracting**

- The **purpose** of an **abstract** is to provide prospective readers the opportunity to find the relevance of the longer work to their projects
- It also include the key terms found in the work including its **purpose** and methods of the research
- Find out that if a piece of writing interests the researchers or relates to a topic they are working on
- Index articles for quick recovery and cross-referencing

## **Abstracting Sources**

- **Biological Abstracts:** It provides the latest information in life science discipline, and contains more than 13.2 million archival records most of the records include informative abstracts written by the author
- This database is produced by Thomson Scientific, Inc. Now Biological abstracts is accessible through Thomson Reuters Web of knowledge platform

Source: <a href="http://thomsonreuters.com/web-of-knowledge/">http://thomsonreuters.com/web-of-knowledge/</a>

- Chemical Abstracts Service (CAS): A division of the American Chemical Society, is the world's authority for chemical information
- CAS delivers the most current, complete, secure and interlinked digital information environment for scientific discovery

- Library and Information Science Abstracts: It is an international abstracting and indexing tool designed for library professionals
- The online version of LISA is hosted by ProQuest

#### **References:**

- 1. Cleveland, A. D., & Cleveland, D. B. (2013). Introduction to Indexing and Abstracting (4th Edition). *Libraries Unlimited*.
- 2. Ryan Splenda (2014). Introduction to Indexing and Abstracting, 4th ed., *Technical Services Quarterly*, 31:3, 307-308, DOI: 10.1080/07317131.2014.908653
- 3. Lancaster, F. W. (2003). Do indexing and abstracting have a future? *Anales de Documentación*, vol. 6, 2003.
- 4. Pao, Miranda Lee (1989). Concepts of Information Retrieval. *Libraries Unlimited*.

# Assignment-1

- 1. Prepare a list of online abstracting databases with short description of each in the field of:
  - Library & Information Science and
  - One more discipline of your interest (*For example: Social Sciences or any other*)

All the students of B.L.I.Sc & M.L.I.Sc. have to submit their assignment on or before 10/04/2020 through E-mail mode only.

Note: Assignment submitted on WhatsApp will not be considered.

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