

महात्मा गाँधी केन्द्रीय विश्वविद्यालय, बिहार
MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[संसद के अधिनियम द्वारा स्थापित एक केंद्रीय विश्वविद्यालय]

[A Central University established by an Act of Parliament]

डॉ अम्बेडकर प्रशासनिक भवन, ओपी थाना के पास, मोतिहारी - 845401, जिला - पूर्वी चंपारण, बिहार

F.No. 1-3/MGCUB/CoE/2020(Part-II)/


Dated: 25th May 2026

OFFICE ORDER

In continuation of the arrangements made for the conduct of the **End Semester Examination**, it is hereby notified that the Competent Authority has been pleased to approve **Refreshment Charges up to a maximum of ₹30/- (Rupees Thirty Only) per examination duty/session** for all Invigilators engaged in examination duties during the said examination.

The reimbursement/payment of refreshment charges shall be subject to the actual expenditure incurred, limited to a maximum of **₹30/- per examination duty/session**. The claim shall be supported by the original bill/voucher and must be **duly certified and signed by the concerned Centre Superintendent/Head of the Department**. Such claims shall be processed in accordance with the prescribed financial rules and procedures of the University.


This bears approval of the competent authority.


(Prof. Shirish Mishra)
Controller of Examinations

परीक्षा नियंत्रक
Controller of Examinations
महात्मा गाँधी केन्द्रीय विश्वविद्यालय
Mahatma Gandhi Central University
मोतिहारी, बिहार/Motihari, Bihar

Copy of the above forwarded to the following for information and necessary action:

1. The OSD (Administration)/OSD (Finance).
2. The Campus Directors.
3. All the Deans of various schools.
4. The Director (RDC), DSW, Proctor, Provost and Vigilance cum Verification Officer.
5. All the Heads of different teaching Departments.
6. Deputy Registrar/Associate Controllers.
7. Member Secretary, University Website Committee-*to upload the same on the University website.*
8. PS to VC for kind information of Hon'ble Vice-Chancellor.
9. Section Officers (Estt./Finance)/Hindi Officer/PRO.
10. Guard File/Office records.


Utpal Kumar Thakur
LDC, O/o CoE